

Form No: CRA002	Issue No: 4	 GENERAL RISK ASSESSMENT
Risk: First Aid Needs / Requirements	Date: 02/09/26	

Company	Catena Inspection & Engineering Services Ltd			Location	Brookhill Road, Brookhill Industrial Est, Pinxton, Nottinghamshire, NG16 6NS			
Type of Assessment	Tick	Initial Assessment Date	Review Period (Months)	Planned Review Date	Assessed By			
Site Specific		02/09/26	12	Refer to page 3	Kat Moss / Chloe Naylor			
Generic	✓	Name of Supervisor / Person Responsible			Assessment Reference			
Review		Kat Moss			CRA002			
Persons at Risk	Person(s) Undertaking Task		✓	Other Site Staff	✓	Public		
Description of work activity being assessed		<i>First Aid General</i>						
Task / Hazard	1				Sev.	Lik.	R.R.	
Catena not providing adequate first aid facilities could result in injuries not being treated correctly and injuries becoming more severe					3	3	9	
					Risk (No Controls)			
					High			
Ref.	Control Measures Required				<i>Are the following controls in place</i>		Yes	No
a	Company to provide adequate first aid facilities which should include, a fully stocked first aid box in line with the guidance below:							
	HIGH RISK - Workshop				No of employees	No. and size of first aid kit		
	work engineering and assembly work, food processing, warehousing, extensive work with dangerous machinery or sharp instruments, construction, chemical manufacturer etc.				5-25	Medium		
	LOW RISK - Office				No of employees	No. and size of first aid kit		
	work engineering and assembly work, food processing, warehousing, extensive work with dangerous machinery or sharp instruments, construction, chemical manufacturer etc.				Less than 25	Small		
b	Company to ensure there are adequate numbers of first aiders available (<i>Refer to Task / Hazard 2</i>)				✓			
c	Ensure all qualified first aiders have attended a recognised training course and their certificate of training is in date				✓			

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Ref.	Control Measures Required	Are the following controls in place	Yes	No
d	Catena will ensure that adequate first aid cover is in place when staff are at work at ALL TIMES		✓	
e	Company will ensure that all staff are made aware of who the first aiders are, and how to summon assistance		✓	
f	Company will ensure that a clean environment is available for administering first aid, i.e. Canteen / Changing Room / Offices / Meeting Room.		✓	
g	Catena will ensure that the contents of the first aid boxes are regularly checked, by the first aiders, and stocks are replaced and/or replenished as and when required, the results of these checks will be recorded		✓	
h	All clinical waste / soiled dressings will be disposed off and treated as biohazard		✓	
i	ALL accidents will be recorded in the company accident book, if the accident is classed as a RIDDOR Reportable it will be recorded online to the HSE		✓	
j	If deemed necessary a full accident / incident investigation, will be carried out by ourselves or an External Health and Safety Advisor (depending on severity), who will try to find out the route cause, so corrective actions can be implemented		✓	
k	If an incident occurs which did not result in an accident, this will be reported as a Near Miss and will be undertaken in line with Catena's NCR reporting procedure, TBT009 and using CF3069 First Aid Kit Checklist		✓	
Residual Risk Assuming ALL controls in place			Low	

Task / Hazard	2	Sev.	Lik.	R.R.
Not having enough numbers of first aiders on site		3	3	9
		Risk (No Controls)		
		High		
Ref.	Control Measures Required	Are the following controls in place	Yes	No
a	Assessment is based on the category below (HSE Guidance)			
	Category of Risk	No. Employed	Suggested No of First aid Personnel	
	High Risk - Light engineering and assembly work, food processing, warehousing	5 -50	At least one EFAW or FAW trained first aider	
b	Maximum number of staff / visitors in the workshop, showroom, offices would never exceed 30		✓	
c	Company have 3 trained First Aiders on site, in a worst-case scenario this could be reduced to 1 due to holidays etc.		✓	
d	First Aiders have attended a recognised first aid course and all their certificates are in date		✓	

Risk Selection Criteria				Risk Ratings		
Severity Range	3 = Major	2 = Serious	1 = Slight	High	Medium	Low
Likelihood	3 = High	2 = Medium	1 = Low	9 -7	6 -4	3 -1

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<i>Residual Risk Assuming ALL controls in place</i>		Low
OVERALL RISK OF CARRYING OUT THIS TASK		
Highest Risk Before Controls in Place	Highest Residual Risk after controls	If the Residual risk after control measures are in place, is HIGH DO NOT UNDERTAKE THIS TASK
HIGH	LOW	

Task / Hazard		3		Sev.	Lik.	R.R.	
Person requires treatment in an active work area				3	2	6	
				Risk (No Controls)			
				Med			
Ref.	Control Measures Required			Are the following controls in place		Yes	No
a	All work to cease immediately as soon as need is identified.					✓	
Residual Risk Assuming ALL controls in place					Low		

Appendix A

Contents of First Aid Kit (as per BS 8599-1:2019) – Office
1 x Bandage, conforming; 2 x Bandage, triangular; 1 x Dressing, burn; 2 x Dressing, eye pad; 2 x Dressing, finger; 2 x Dressing, sterile, large; 2 x Dressing, sterile, medium; 1 x Foil blanket; 6 x Gloves, nitrile (pairs); 1 x Guidance Leaflet; 40 x Plasters, wash-proof; 1 x Resuscitation face shield; 1 x Shears (for cutting clothing and leather); 1 x Tape, microporous; 20 x Wipes, alcohol free
Contents of First Aid Kit (as per BS 8599-1:2019) – Workshop
2 x Bandage, conforming; 3 x Bandage, triangular; 2 x Dressing, burn; 3 x Dressing, eye pad; 3 x Dressing, finger; 3 x Dressing, sterile, large; 4 x Dressing, sterile, medium; 2 x Foil blanket; 9 x Gloves, nitrile (pairs); 1 x Guidance Leaflet; 60 x Plasters, wash-proof; 1 x Resuscitation face shield; 1 x Shears (for cutting clothing and leather); 2 x Tape, microporous; 30 x Wipes, alcohol free
Contents of First Aid Kit (as per BS 8599-1:2019) – Van
1 x Bandage, triangular; 1 x Dressing pad, adhesive; 2 x Dressing, burn; 1 x Dressing, sterile, medium; 1 x Dressing, trauma, medium; 1 x Foil blanket; 2 x Gloves, nitrile (pairs); 1 x Guidance Leaflet; 10 x Plasters, wash-proof; 1 x Resuscitation face shield; 1 x Shears (for cutting clothing and leather); 10 x Wipes, alcohol free

Ref	Action(s) Required	Can task continue		Date Actioned	Initial
		Yes	No		
1h	No biohazard waste bags	X			

<i>Risk Selection Criteria</i>			
Severity Range	3 = Major	2 = Serious	1 = Slight
Likelihood	3 = High	2 = Medium	1 = Low

<i>Risk Ratings</i>		
High	Medium	Low
9 -7	6 -4	3 -1

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PPE Requirement (Please ✓) Refer to PPE assessment for PPE Standards								
								
Hard Hat	Safety Glasses	RPE	Ear Defenders	Overalls	Hi Vis Vest	Latex Gloves	Barrier creams	Foot Protection
N/A	✓	N/A	N/A	N/A	N/A	✓	N/A	✓
								
Safety Harness	Safety Goggles	Resuscitation Device						
N/A	N/A	✓						

SIGN OFF					
Author			Catena Inspection & Engineering Services Ltd.		
Print Name	Signature	Date	Print Name	Signature	Date
K Moss		02/09/26	C Naylor		02/09/26
ASSESSMENT REVIEW					
Author			Catena Inspection & Engineering Services Ltd.		
Print Name	Signature	Date	Print Name	Signature	Date
		02/09/27			
		02/09/28			

SEVERITY RATINGS	
Slight (Marginal)	The hazard may either be controlled, or would commonly result in less than minor, illness, injury or system damage.
Serious (Moderate)	The hazard may commonly cause severe injury or illness or major system damage, requiring immediate corrective action.
Major (Critical)	The hazard may commonly cause death or major system loss, requiring immediate cessation of the unsafe activity or operation.

LIKELIHOOD RATINGS	
Low (Improbable)	Unlikely but possible to occur during standard operations
Medium (Occasional)	Likely to occur sometime during standard operations
High (Probable)	Likely to occur often during standard operations

Risk Selection Criteria			
Severity Range	3 = Major	2 = Serious	1 = Slight
Likelihood	3 = High	2 = Medium	1 = Low

Risk Ratings		
High	Medium	Low
9 - 7	6 - 4	3 - 1